

Topic: Northern California Chapter of URISA Board Meeting – October 1, 2008

Notes of President

Meeting at City of Sacramento IT Conference Room with conference call in by some members

By: Dave Hansen

Board Members Present: Charmaine Yeung, Maria Clay, Linda Wright, Cindy Starr, Lorri Peltz-Lewis, Dan Henderson, Robert Thomas, and David Hansen.

Other's Present: David Wilcox, and Maria MacGunigal from city of Sacramento.

Board and other members on Conf call: Barbara Simpson

Board meeting held at the City of Sacramento offices. Meeting began at about 12:45 PM.

Summary with key items:

1. Formal letter of thanks to City of West Sacramento has been drafted and reviewed by Anthony and Dave Hansen. I will finalize and send out very soon.
2. GIS Day 2008 – This was the main focus of the meeting. We have two potential venues in downtown Sacramento. They are spaces at and near Sacramento City Hall and the offices for PBS&J in Old Sacramento. Board members toured the City of Sacramento site and it looks like it will definitely get a lot of foot traffic exposure. There are areas both outside the buildings for display as well as in the foyers of the new City Hall. There also appears to be spaces for separate presentation areas or food preparation areas as needed. Any map displays will need to be mounted on separate foam core or display panels. Maps, etc. can not be mounted on the walls. The City would like to avoid direct marketing by vendors, but is not opposed to displays setup by vendors. I would like to send out a flyer by the beginning of next week that announces the event. David Wilcox will be sending a diagram of the main display areas. The flyer will go out through the NorCal list, CMC2 and FGC3, and other member contacts. Charmaine Yeung has a check list of items needed for GIS Day. One item discussed but placed on hold is having a speaker. For an open event like GIS Day, I am not sure how we would gather people together for the speaker or speakers. A motion was made and granted to hold the Norcal URISA's GIS Day event with the City and County of Sacramento. David Wilcox stated they usually host the event from 9-3 with set-up and take down from 7:30-9 and 3-5pm. Charmaine suggested the event to be held from 10-3, no decision was made.
3. CalGIS 2009 – Barbara Simpson reported on the current status. A post card or flyer calling for abstracts is almost ready to go out. The initial call will be via email. Deadline for abstracts is December 12. According to Barbara, we have multiple email lists. One is based on attendees to prior CalGIS conferences. The other is the internal URISA International email list. There are issues related to accessing the URISA email list. I referred Barbara to Geney Terry for discussion on issues related to the use of these separate lists. Barbara also is seeking a representative from the Northern California Chapter to work with Mary Hurley on sponsors. Mary has a comprehensive list of past sponsors. The Chapter contact

would work with Mary on any new sponsors and identify via Chapter members the best person to contact prior sponsors. Barbara may want to add to this item on the duties of the NorCal representative.

Linda Wright brought up the issue of the Chapter sponsoring students for free admission to CalGIS 2009. It was suggested that this could be handled as a scholarship, etc. (Dan Henderson is Chair of the Scholarship Committee). This was considerable discussion on this topic. Dave Hansen tabled the discussion for the time being. This probably needs to be discussed with the other California URISA Chapters. In the past, we think that registrations fees were waived or reduced based on the amount of volunteer work done by students for CalGIS.

4. Treasurer's Report – Lorri Peltz-Lewis was not present. The last reported balance in the account was \$10,300.00.
5. URISA Certified Workshop – Charmaine Yeung has made considerable progress on this. There are two primary workshops that look feasible in the next six months. One is having the workshop materials being reworked and would not be ready until after the first of the year. The other could be held possibly at the beginning of December or the February time period. After discussion, the consensus was to plan one for the early part of next year (January or February) with the alternate one as an option for a CalGIS pre-conference. Charmaine has more information on both of these workshops. She will be checking with the presenters on the availability of dates. We will then identify a venue, etc.
6. HAZUS presentations and training were discussed. Dan Henderson is an excellent resource to begin the process for setting up a HAZUS workshop and training event. This may fit well for both a CalGIS pre-conference event as well as a track for the conference. It also may provide an opportunity to activate a HAZUS user group in Northern California in combination with the local AWRA Chapter.
7. Webmaster's Report- Robert reported that all updates before have been completed. Still missing Feb & Aug '08 BOD meeting notes. Web sites stats for last month were: 176 page loads from 85 viewers (65 first timers & 17 returning). Robert brought up that we should spend some time discussing Lori's suggestion to change hosting service at the next meeting. He will change Charmaine as primary contact for **gisday@norcalurisa.org** (Dave & Robert are in the events list which is also a part of this forwarding). CalGIS call for abstracts will be noted on homepage when that aspect of the CalGIS site is complete, with a copy of updated postcard that will be mailed out soon.